



Position Description – Enrolled Nurse

Position Title:	Enrolled Nurse
Reports to:	Care Coordinator and Registered Nurse
Employment type:	Casual
Date of PD created/reviewed	July 2018
Created/ Reviewed by:	Human Resources Manager

About us

Home Nursing Solutions gives *Wonderful Care Hand Delivered*. We are based in SA and run by South Australian Nurses who have extensive experience in all areas of Health. Our Staff provide a wide range of services to assist the Aged stay their own homes.

Our mission is providing the highest quality service with a sense of warmth, kindness and individual pride. All staff within Home Nursing Solutions are committed to ensuring the elderly have the resources to remain at home and in their communities.

Purpose of this position

The Enrolled Nurse is responsible for delivering direct and comprehensive nursing care to clients. This role comprehensively manages the nursing care of clients under the supervision of Care coordinator and/or Registered nurse in accordance with the relevant care plan.

Key responsibilities

1. Deliver care to residents in line with the care plan.
2. Follow the instructions of Care Coordinator and/or Registered Nurse have given.
3. Supporting the client by providing appropriate assistance with personal care in accordance with the given care plans.
4. Provide physical, emotional and environmental needs to clients.
5. Maintain accurate documentation notes, assessments and care plan.

6. Communicate relevant clinical information in a timely and confidential manner.
7. Being responsive to clients' needs.
8. Give medication to clients (if required).
9. Ensure all standards of care align with the ethics and clinical responsibility outlined with Nursing registration set out by AHPRA.

Selection Criteria

Essential

1. Current practicing Certificate as a Enrolled Nurse with AHPRA.
2. At least ONE year experience in aged care or related fields
3. Demonstrated ability to maintain a high level of confidentiality and discretion.
4. Ability to use judgement, initiative and common sense when delivering services.
5. Excellent interpersonal skills and the ability to build a good relationship with clients, clients' families and team members.
6. Excellent written and verbal communication skills to report client's situation.
7. Demonstrated competence in delivering services that ensures clients are safe.
8. Demonstrated high problem-solving skills.
9. Commitment to and willingness to participate in continuing training and education related to aged care.
10. Excellent time-management skills.
11. Current SAPOL.
12. If you are from overseas and been in Australia less than 2 years, you will need to sign a statutory declaration.

Desirable Criteria

1. Relevant post graduate training or education in acute medical, urgent nursing or palliative care.
2. Experience in providing acute medical, urgent nursing or palliative care.
3. Current driver's licence.

I understand and agree to abide by the responsibilities and duties described in this position description.

Employee Name

Signature

Date

Manager Name

Signature

Date