



Position Description – Care Worker

Position Title:	Care Worker
Reports to:	Care Coordinator and Registered Nurse
Employment type:	Casual
Date of PD created/reviewed	July 2018
Created/ Reviewed by:	Human Resources Manager

About us

Home Nursing Solutions gives *Wonderful Care Hand Delivered*. We are based in SA and run by South Australian Nurses who have extensive experience in all areas of Health. Our Staff provide a wide range of services to assist the Aged stay their own homes.

Our mission is providing the highest quality service with a sense of warmth, kindness and individual pride. All staff within Home Nursing Solutions are committed to ensuring the elderly have the resources to remain at home and in their communities.

Purpose of this position

The Enrolled Nurse is responsible for delivering direct and comprehensive nursing care to clients. This role comprehensively manages the nursing care of clients under the supervision of Care coordinator and/or Registered nurse in accordance with the relevant care plan.

Key responsibilities

1. Assisting clients with their personal care needs
2. Assisting clients with food preparation (if required)
3. Ensure the client maintains adequate hydration and nutrition
4. Observe and record the limitations/increased assistance needs of the client
5. Maintain accurate documentation notes, assessments

6. Report to the care coordinator immediately if urgent
7. Adhere to the provided care plan and notify the Care Coordinator of any changes with the client.

Selection Criteria

Essential

1. At least a Certificate III in Aged Care (or equivalent)
2. At least ONE year experience in aged care or related fields
3. Demonstrated ability to maintain a high level of confidentiality and discretion.
4. Ability to use judgement, initiative and common sense when delivering services.
5. Excellent interpersonal skills and the ability to build a good relationship with clients, clients' families and team members.
6. Excellent written and verbal communication skills to report client's situation.
7. Demonstrated competence in delivering services that ensures clients are safe.
8. Demonstrated high problem-solving skills.
9. Commitment to and willingness to participate in continuing training and education related to aged care.
10. Excellent time-management skills.
11. Current SAPOL.
12. Current Manual Handling Certificate
13. If you are from overseas and been in Australia less than 2 years, you will need to sign a statutory declaration.

Desirable Criteria

1. Current First Aid certificate.
2. Demonstrated commitment to continual education and personal development.
3. Current driver's licence.

I understand and agree to abide by the responsibilities and duties described in this position description.

Employee Name

Signature

Date

Manager Name

Signature

Date